

FRIENDS OF THE CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY

ADVOCACY, FUNDRAISING, VOLUNTEERISM

BOARD MEETING MINUTES

Tuesday, August 10th, 2021 - 6:00pm

Location: via Zoom

- I. Call to order-** Meeting was called to order at 6:00 p.m. by Board President Emily Olson with Pat Shear as Recording Secretary. Others attending were Aimee Schulz and John Ellington. Absent were Jessica Bergin, Tut Gramling, Anne Horjus, Barbara Lund and Jen Turkington.
- II. Review of agenda-** Motion to amend item III. to read "Approval of July 13, 2021 minutes" made by John Ellington, seconded by Pat Shear. Motion passed. Motion to accept the agenda as amended made by John Ellington, seconded by Pat Shear. Motion passed.
- III. Approval of June 8, 2021 Minutes-** Motion to approve the minutes made by John Ellington, seconded by Aimee Schulz. Motion passed.
- IV. Treasurer's report-** Filed for audit.
- V. Correspondence and new memberships-** No correspondence but there were two new memberships.
- VI. Director's Report-** None.
- VII. Special committee reports**
 - A. Music with Friends-** Events are still on hold.
 - B. Book Sale-** No additional sale planned. Emily has spoken to people who may be interested in picking up books that have been donated.
 - C. Books for Newborns-** Pat dropped off 35 English language books last week. 90 additional books have been ordered.
 - D. Social Media-** Emily is continuing to add board member photos to the accounts.
- VIII. Unfinished Business**
 - A. Non-executive board positions-** Two people have expressed interest in joining the board. Pat has reached out to an individual but has not heard back as yet.

B. Ground Breaking Ceremony-Remodel is on hold until issues between the state USDA and federal USDA get resolved.

C. Online Memberships-We hope to make progress with this once the new city Financial Secretary begins her duties later in August.

D. Name & logo change-Motion to accept the proposed logo for the Carnegie-Schadde Memorial Public Library made by Pat Shear, seconded by Aimee Schulz. Motion passed. Emily will notify Minuteman Press of our acceptance and check on any design cost.

E. 2022 Budget-Emily, Tut and Jessica will meet on August 19th to discuss the budget.

F. Follow up: insurance question-Per Brenda Zeman, the library is covered as it is under the control of the city. This coverage should extend to the Friends board members as well. Correspondence is attached.

IX. New business

A. Approval of disbursement requests-None.

B. Next meeting: September 14, 2021 6:00pm- Place to be announced.

X. Adjournment-Motion to adjourn made by John Ellington, seconded by Aimee Schulz. Motion passed. Meeting adjourned at 6:24 p.m.

Pat Shear - Meeting Minutes Recorder
August 10, 2021

**Friends of the Baraboo Public
Library <baraboolibraryfriends@gmail.com>**
to bzeman

Mon, Jul 26, 8:29 PM

Hi Brenda ~

We have an insurance provider serving on our board, and after that building fell in Florida, she had a question for us. Does the city of Baraboo provide insurance that covers liability for board members? I think her question stems from the people on that building's condominium board, and that they are now being sued for decisions they made as board members. Jessica Bergin thought you would be the best person to ask. Thanks in advance for helping us out with an answer.

Thanks ~
Emily Olson

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Friends of the Carnegie-Schadde Memorial Public Library of Baraboo
230 Fourth Avenue
Baraboo, WI 53913

Zeman, Brenda
to me

Fri, Jul 30, 11:46 AM (11 days ago)

Hi Emily,

I had to reach out to CVMIC for an answer to this and here is there reply:

"We really can't give preliminary coverage opinions but based on what you are explaining, the Library is covered as it is under the control of the City. The Board of the Library would have coverage from an Public Officials Errors & Omissions standpoint as long as there is significant influence from the City on the Board. If there were injuries due to a collapse there is coverage under the General Liability – Bodily Injury standpoint as there would be with any building.

CVMIC has a duty to defend in these claims but occurrences have different circumstances, so there would be lots of investigation and review taking place during this defense. If there is gross negligence with maintenance, construction review, maintenance plans etc. all come into play in a situation like this."

Does this answer your question?

Thanks,
Brenda

**Friends of the Carnegie-Schadde Memorial
Public Library of
Baraboo <baraboolibraryfriends@gmail.com>**

Fri, Jul 30, 5:27 PM (11 days ago)

to Brenda

Thanks, Brenda. Some of the terminology is above my working knowledge of insurance, but I'll share what you've provided with my board member who does this for a living. You've been helpful - I appreciate it! ~ Emily
